CATHOLIC EDUCATION COMMISSION OF WESTERN AUSTRALIA

Summary of the 460th Regular Meeting of the Catholic Education Commission of Western Australia held at 9.00am on Friday 6 September 2013 at the Catholic Education Centre, 50 Ruislip Street Leederville

SECTION I  MINUTES

Action taken from Catholic Education Commission of Western Australia (CECWA) Meeting 459, 5 June 2013.

The following two papers were emailed to CECWA members for approval.

St Mary Star of the Sea Carnarvon and Nagle Catholic College Geraldton - Year 11 and 12.

Purpose: To outline the proposal from St Mary Star of the Sea, Carnarvon and Nagle Catholic College, Geraldton to establish a Year 11 and 12 ‘annex’ of Nagle Catholic College in Carnarvon to allow Year 11 and 12 students to remain in Carnarvon to complete senior schooling.

Further information is available from Frank Italiano, Coordinator, Secondary Group, Learning Teaching.

RECOMMENDATION

(i) That the proposal to establish a Year 11 and 12 “annex” of Nagle Catholic College in Carnarvon, to commence in Term 4, 2013 not be approved at this stage.

(ii) A full risk management report be undertaken.

APPROVED

Capital Funding Assistance Recommended Projects 2013 Round of Applications 460/3/2

Purpose: To present the recommendations of the Capital Funding Assistance Assessment Panels relating to the 2013 applications for funding from Australian Government Capital Grants and State Government Low Interest Loans.

Further information is available from Greg Haynes, Capital Development Consultant, Resources.

RECOMMENDATION

That the projects recommended be approved for funding from the Australian Government Capital Grants Program and the State Government Low Interest
Loan Scheme with Co-responsibility Building Fund and System debt-servicing assistance as required.

APPROVED

12. Recurrent Funding for Establishment Purposes St Elizabeth Catholic Primary School, Hocking 460/3/3

Purpose: To present the proposed establishment budget for the commencement of St Elizabeth Catholic Primary School, Hocking.

Further information is available from Victor de Vicente, Recurrent Consultant, Resources.

RECOMMENDATION

That the Establishment Budget for the St Elizabeth Catholic Primary School, Hocking and the General Recurrent Grant funding required in 2013 to meet the anticipated expenditure, be approved.

APPROVED

13. Special Education Centre St Brigid’s Primary School, Middle Swan 460/3/4

Purpose: To propose the recognition and approval of a Special Education Centre at St Brigid’s Primary School, Middle Swan, to commence in 2014.

Further information is available from Jacqui Reid, Team Leader, Students with Disability.

RECOMMENDATION

That the proposal for a Special Education Centre at St Brigid’s Primary School, Middle Swan be approved.

APPROVED

14. Standardised School Administration System 460/3/5

Purpose: To present the findings of the Working Party Standardised School Administration System and its decision to endorse working with two different companies to deliver the new administration system for Catholic Schools in Western Australia.

Further information is available from Peter Cutrona, Project Leader, School Administration Systems.

RECOMMENDATION

That:
(i) **Endorsement be given to work with both CIVICA and SEQTA to deliver an integrated administration that will meet the needs, initially of all primary schools and to provide the option for secondary schools, who wish to take up this opportunity. This agreement will replace the previous LMS agreement with RM/CIVICA,** and;

(ii) **More detailed information be provided to primary schools, including timelines and cost comparisons.**

APPROVED

15. Review of Catholic Education Commission of Western Australia Policy Statement 2-B8: ‘ICT Use by Students’

Purpose: To present the revisions to the Catholic Education Commission of Western Australia (CECWA) policy statement 2-B8 Information and Communication Technology Use by Students incorporating feedback from groups invited to comment.

*Further information is available from Louise Cimetta, Coordinator, Digital Learning Group.*

**RECOMMENDATION**

*The revised Catholic Education Commission of Western Australia policy statement Information and Communication Technology Use by Students be returned to the RECC for the inclusion of recommendations for privately owned devices and for the referencing of the Bishops’ Mandate to be integrated into the text of the rationale.*

APPROVED

16 Review of Catholic Education Commission of Western Australia Policy Statement 2-B7: ‘Justice Education’

Purpose: To present the feedback received from the Catholic Primary Principals’ Association (CAPPA), the Catholic Secondary Principals’ Association (CSPA), the Parents and Friends’ Federation of Western Australia (PFFWA), the Western Australian Council of Religious Institutes Education Committee (WACRI ED), the School Personnel Committee (SPC), the Parent Advisory Committee (PAC), and the John XXIII College Council on the revised Catholic Education Commission of Western Australia (CECWA) Policy Statement 2-B7: Justice Education.

*Further information is available from Diana Alteri, Team Leader, Religious Education and Faith Formation.*

**RECOMMENDATION**

*That the revised Catholic Education Commission of Western Australia Policy Statement 2-B7 Justice Education be approved.*
APPROVED


Purpose: To present the feedback received from the Catholic Primary Principals’ Association (CAPPA), the Catholic Secondary Principals’ Association (CSPA), the Parents and Friends’ Federation of Western Australia (PFFWA), the Western Australian Council of Religious Institutes Education Committee (WACRI ED), the School Personnel Committee (SPC), the Parent Advisory Committee (PAC), and the John XXIII College Council on the revised Catholic Education Commission of Western Australia (CECWA) Policy Statement 2-A1 ‘Catholic School Retreats’.

Further information is available from Diana Alteri, Team Leader, Religious Education and Faith Formation.

RECOMMENDATION

That the revised Catholic Education Commission of Western Australia Policy Statement 2-A1 ‘Catholic School Retreats’ be approved.

APPROVED

18. Review of the Catholic Education Commission of Western Australia (CECWA) policy statement 2-C15 ‘Information and Communication Technology Use by Staff’

Purpose: To present the revisions to the Catholic Education Commission of Western Australia (CECWA) policy statement 2-C15 ‘Information and Communication Technology Use by Staff’.

Further information is available from Kerry Davidson, Consultant, Employment and Community Relations Team.

RECOMMENDATION

That the revised Catholic Education Commission of Western Australia Policy Statement 2-C15 ‘Information and Communication Technology Use by Staff’ be approved.

APPROVED

19. Review of the Catholic Education Commission of Western Australia (CECWA) policy statement 2-D2 ‘Crisis Management Planning in Catholic Schools’

Purpose: To present the revised Catholic Education Commission of Western Australia (CECWA) policy statement 2-D2 ‘Crisis Management Planning in Catholic Schools’.

Further information is available from Wilson MacNeill, Team Leader, Psychology.
RECOMMENDATION

That the revised Catholic Education Commission of Western Australia Policy Statement 2-D2 ‘Crisis Management Planning in Catholic Schools’ be approved.

APPROVED

20. CECWA Auditor Paper 460/3/11

Purpose: To present to the Catholic Education Commission of Western Australia (CECWA) the recommendation of the Finance Committee in relation to the appointment of the CECWA’s auditor.

Further information is available from Paul Leuba, Team Leader, Finance.

RECOMMENDATION

That the revised Catholic Education Commission of Western Australia accepts the recommendation of the Finance Committee to appoint Deloitte as the CECWA auditor for a period of 5 years commencing on the 1 January 2014.

APPROVED

22. CECWA Meeting Dates 2014 460/3/12

Purpose: To propose the Catholic Education Commission of Western Australia (CECWA) meeting dates for 2014.

Further information is available from Mary Retel, Executive Officer, CECWA.

RECOMMENDATION

That the Catholic Education Commission of Western Australia meeting dates for 2014 be approved.

APPROVED

SECTION IV ITEMS FOR NOTING

23. Allocation of Funds under the 2013 Participation Funding Program 460/4/1

Purpose: To present the allocation of funds under the 2013 Participation Funding Program.

Further information is available from Genevie Baker, Consultant, Learning Teaching.
RECOMMENDATION

That:

The allocation of funds for projects under the 2013 Participation Funding Program listed in Attachment 2 be noted.

NOTED

24. Catholic Secondary Places in the North East Metropolitan Region 460/4/2

Purpose: To discuss the need for an additional secondary school in the area between La Salle College, Middle Swan and Chisholm College, Bedford centered on the Bassendean/Lockridge area.

Further information is available from Shaun Mayne, Research and Policy Officer, Strategy, Policy and Governance team.

RECOMMENDATION

That:

The proposed options for the purchase of a site for the development of a new Catholic school in the North East Metropolitan Region be noted.

NOTED

25. 2014 Staffing Allocations to Group Funded Primary Schools 460/4/3

Purpose: To outline the proposed staffing allocations for Group Funded Primary Schools for 2014.

Further information is available from Victor de Vicente, Recurrent Consultant, Resources.

RECOMMENDATION

That:

The 2014 staffing allocations for Group Funded Primary Schools be noted.

NOTED