Summary of the 463rd Regular Meeting of the Catholic Education Commission of Western Australia held at 9.00am on Friday 6 December 2013 at the Catholic Education Centre, 50 Ruislip Street Leederville

Actions Taken

An expression of interest to purchase the Australian Technical College site in Maddington was submitted and subsequently an offer, subject to the endorsement of the CECWA and the Archbishop and completion of due diligence, was made. The Director of Catholic Education discussed the purchase with the Archbishop who was supportive of the purchase if recommended by the CECWA. The paper titled Purchase of the Former Australian Technical College Site, 10 Allora Road Maddington, was sent to CECWA Members for circular resolution and they agreed that the purchase take place.

Further information is available from Jeff Thorne, Chief Strategy and Governance Officer.

RECOMMENDATION

That

• The purchase of the former Australian Technical College in Maddington to establish a new CARE school be recommended to the Bishops of Western Australia with the appropriate period of due diligence.

• An application for Advanced Determination to commence a CARE school on the site from 2015 be submitted to the Minister for approval.

APPROVED

The paper titled Review of CECWA Governance Structures Including Standing Committees proposed a process for the review of the structures of the CECWA and standing committees.

Purpose: to approve the process and timeline for the review of the structures of the CECWA and standing committees.

Further information is available from Jeff Thorne, Chief Strategy and Governance Officer.

RECOMMENDATION

That

The proposed process, terms of reference, including the additional term of
reference ‘clarification of the purpose and role of CECWA’, and timeline for a review of the CECWA governance structures including standing committees be approved.

APPROVED

Further to the appointment of Tony Curry to the Executive position of Director, School Improvement, Tony will no longer be eligible for membership on the RECC. The CSPA has nominated Mandy Connor as the CSPA nominee on the RECC.

Further information is available from Mary Retel, Executive Officer, CECWA.

RECOMMENDATION

That

Mandy Connor be appointed to the Religious Education and Curriculum Committee for an initial term of two years.

APPROVED


Purpose: to present the revised draft of the Catholic Education Commission of Western Australia policy statement 2-C2 Change of Operation in Catholic Schools.

Further information is available from Ainslie Perrigo, Research and Policy Officer, Strategy, Policy and Governance Team.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-C2 Change of Operation in Catholic Schools be approved.

APPROVED

10. Review of CECWA Policy Statement 2-B8 ICT Use by Students 463/3/2

Further information is available from Louise Cimetta, Co-ordinator Digital Learning Group.

Purpose: to present the revisions to the Catholic Education Commission of Western Australia policy statement 2-C8 Information and Communication Technology Use by Students’, incorporating feedback from the CECWA.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-B8 Information and Communication Technology Use by Students’, incorporating feedback from the CECWA, be approved.
APPROVED

11. Review of the CECWA Policy Statement 2-D4 Healthy Food and Drink Choices Following Consultation 463/3/3

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-D4 ‘Healthy Food and Drink Choices’ following consultation with the stipulated parties.

Further information is available from Mary Anne Ryan, Employment and Community Relations Consultant.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-D4 ‘Healthy Food and Drink Choices, be approved with the alterations requested by the CECWA.

APPROVED


Further information is available from Carmen Jones, Co-ordinator, Employment and Community Relations.

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-D7 ‘Exclusion of Students for disciplinary Reasons’ following consultation with the stipulated parties.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-D7 ‘Exclusion of Students for disciplinary Reasons’ be approved with alterations requested by the CECWA.

APPROVED

13. Review of the CECWA Policy Statement 2-C8 Termination of Service of Staff Members – Incompetency or Misconduct 463/3/5

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-C8 ‘Termination of Service of Staff Members – Incompetency or Misconduct’ following consultation with the stipulated parties.

Further information is available from Kiran Kaur, Co- Employment and Community Relations Consultant.
RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-C8 ‘Termination of Service of Staff Members – Incompetency or Misconduct’ be approved with alterations requested by the CECWA.

APPROVED

14. Review of CECWA Policy Statement 2-C4 Harassment Discrimination and Bullying 463/3/6

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-C4 Harassment Discrimination and Bullying following consultation with the stipulated parties.

Further information is available from Kiran Kaur, Co- Employment and Community Relations Consultant.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-C4 ‘Harassment Discrimination and Bullying’ be approved with alterations as requested by the CECWA.

APPROVED

15. Review of the CECWA Policy Statement 2-D3 Child Abuse 463/3/7

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-D3: ‘Child Abuse’ following consultation with the stipulated parties and propose a method for ensuring the accompanying ‘Child Protection Procedures: Guidelines and Procedures for Catholic Schools in Western Australia’ and ‘Allegations of Misconduct and Serious Misconduct Against Staff in Catholic Schools’, remain current and operationally effective.

Further information is available from Kiran Kaur, Co- Employment and Community Relations Consultant.

RECOMMENDATION

That

The revised Catholic Education Commission of Western Australia policy statement 2-D3: ‘Child Abuse’ be approved with alterations requested by the CECWA.

APPROVED

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-B6: ‘Early Childhood Education and Care’ following consultation with the stipulated parties.

*Further information is available from Stephanie Jackowicz, Team Leader, Early Years Learning and Care.*

RECOMMENDATION

*That*

The revised Catholic Education Commission of Western Australia policy statement 2-B6: ‘Early Childhood Education and Care’ be approved with the amendment as advised.

APPROVED


Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-B2: ‘Curriculum’ following consultation with the stipulated parties.

*Further information is available from Frank Italiano, Co-ordinator Secondary Group Learning and Teaching Team.*

RECOMMENDATION

*That*

The revised Catholic Education Commission of Western Australia policy statement 2-B2: ‘Curriculum’ be approved with alterations requested by the CECWA.

APPROVED

18. Review of the CECWA Policy Statement 2-C13 Capital Planning and Development

Presented by Wayne Bull

Purpose: to present the revised Catholic Education Commission of Western Australia policy statement 2-C13: ‘Capital Planning and Development’.

*Further information is available from Greg Haynes, Capital Development Consultant, Resources Team.*

RECOMMENDATION

*That*

(i) The revised Catholic Education Commission of Western Australia policy statement 2-C13: ‘Capital Planning and Development’, be approved.
(ii) The Working Party review the Loose Furniture and Equipment items appropriate for a school and the costs of these items. The Working Party report to the School Resources Committee in 2014 for approval of the Loose Furniture and Equipment and costs.

APPROVED


Purpose: to outline the process of Catholic Education Commission of Western Australia policy statements 2-A2: ‘Christian Service Learning in Catholic Schools’ and 2-A3: ‘Role of Catholic Schools in supporting Sacramental Preparation in the Archdiocese of Perth’ which are due for cyclical review by the Religious Education and Curriculum Committee (RECC) in 2014.

Further information is available from Diana Alteri, Team Leader, Religious Education and Faith Formation.

RECOMMENDATION

That

The Catholic Education Commission of Western Australia policy statements 2-A2: ‘Christian Service Learning in Catholic Schools’ and 2-A3: ‘Role of Catholic Schools in supporting Sacramental Preparation in the Archdiocese of Perth’ be reviewed as outlined.

APPROVED


Purpose: to outline the revision of a number of Catholic Education Commission of Western Australia policy statements due for cyclical review by the School Personnel Committee (SPC) in 2014 and to approve the revision process outlined.

Further information is available from Carmen Jones, Co-ordinator, Employment and Community Relations.

RECOMMENDATION

That

The proposed review process for the following Catholic Education Commission policy statements be forwarded to the Catholic Education Commission for approval:

• 2-B4 School Camps and Excursions
• 2-C14 Occupational Safety and Health in Schools
• 2-D1 Dispute and Complaint Resolution
• 2-D8 The Management of Confidential Information in Schools

APPROVED
21. Recurrent Funding for Establishment Purposes, Forrestdale Catholic Primary School, Forrestdale 463/3/13

Purpose: to present the proposed establishment budget for the commencement of Forrestdale Catholic Primary School, Forrestdale.

*Further information is available from Victor de Vicente, Recurrent Consultant, Resources Team.*

**RECOMMENDATION**

*That*

_The establishment budget for Forrestdale Catholic Primary School, Forrestdale and the Commonwealth funding required in 2014 to meet the anticipated expenditure, be approved._

**APPROVED**

22. Enrolment Extension, Kearnan College, Manjimup 463/3/14

Purpose: to present a request for a ‘bubble’ second stream Year 8 class at Kearnan College, Manjimup commencing in 2014 to be followed by a temporary second stream from Year 7 to commence in 2015 for a five year period

*Further information is available from Shaun Mayne, Research and Policy Officer, Strategy, Policy and Governance Team.*

**RECOMMENDATION**

*That*

_Provided that the Bishop of Bunbury approves an increased non-Catholic enrolment parameter at Kearnan College, Manjimup.*

_Then:_

(i) _Flexibility to enrol a double stream of students in Year 8 for 2014 and then from Year 7 in 2015 for the next five years, be approved subject to the classes being accommodated in existing facilities for the next five years._

(ii) _A review be conducted prior to 2020 to determine whether Kearnan College, Manjimup has sufficient demand to operate as a permanent double stream secondary school._

**APPROVED**

24. Review of Empowering Local Schools Program 463/3/16

Purpose: to provide feedback on the success of the Australian Government Empowering Local Schools Program which has been in operation in 17 Catholic schools during 2012 and 2013. This paper also makes recommendations on how some of the positive and most significant benefits identified during the program can be funded to continue beyond the program conclusion in December 2013.
Further information is available from Jeff Thorne, Chief Strategy and Governance Officer.

RECOMMENDATION

That

i) Feedback from the review of the Empowering Local Schools Program be noted

ii) This paper be distributed to the Catholic Primary Principals’ Association (CPPA) for feedback on implementation of the recommendations above.

APPROVED

25. Relocation of Year 7 Students to Catholic Secondary Schools  

Purpose: to present the Communication Strategy regarding the relocation of Year 7 students from primary schools to secondary schools and to consider granting exemptions for families in rural areas affected by this transition.

Further information is available from Ainslie Perrigo, Research and Policy Officer, Strategy, Policy and Governance Team.

RECOMMENDATION

That

(i) The Communication Strategy be noted.

(ii) For families in rural areas where there is no ready access to a Catholic secondary school and the relocation to Year 7 will cause genuine hardship to the family, the opportunity to apply for an exemption from the relocation be endorsed.

(iii) Requests for exemption are to be made in writing by the parent/guardian to the Director, Governance and Administration Services and should be endorsed by the school principal

(iv) Where an exemption is provided, the Year 7 student will be accommodated within the existing staffing, class configuration and financial resource allocation for the school

(v) Consistent with the State Government consideration of exemptions from the relocation of Year 7 to secondary settings, exemptions will apply for a transition period only being from 2015 - 2017

APPROVED

26. Newman Siena Learning Institute  

Purpose: to present the Business Case for the proposed Newman Siena Centre Learning Institute and to seek approval for the capital expenditure of $2,500,000.
Further information is available from David Wood, Chief Learning Teaching and Innovations Officer.

RECOMMENDATION
That

The capital expenditure of $2,500,000 for the Newman Siena Learning Institute be approved.

APPROVED

27. Proposed 2014 Budget Allocations for the National Partnership on Universal Access to Early Childhood Education

Purpose: to present the proposed 2014 budget and funding allocations under the National Partnership on Universal Access to Early Childhood Education.

Further information is available from Stephanie Jackowicz, Team Leader, Early Years Learning and Care.

RECOMMENDATION
That

The proposed initiatives and funding allocations for 2014, under the National Partnership on Universal Access to Early Childhood Education, be endorsed.

APPROVED

SECTION IV ITEMS FOR NOTING

28. 2008-2013 NAPLAN Results

The purpose of this paper is to seek the endorsement of the Religious Education and Curriculum Committee (RECC) report 2008 – 2013 NAPLAN Results and to inform members of further analysis planned relating to the achievement of sub-groups (i.e. male/female, Aboriginal/non-Aboriginal, Metro/Provincial/Rural/Remote, EALD/native English speakers) within Catholic Education in Western Australia that will be undertaken early in 2014.

RECOMMENDATION

(i) That the attached report, 2008 – 2013 NAPLAN Results be noted.
(ii) That further analysis be undertaken relating to sub-groups (e.g. male/female, Aboriginal/non-Aboriginal, Metro/Provincial/Rural/Remote, EALD/native English speakers).

NOTED

29. Final Report Literacy and Numeracy Strategy Reference Group
The purpose of this paper was to present the final version of the Literacy and Numeracy Strategy for endorsement.

**RECOMMENDATION**

That the final version of the Literacy and Numeracy Strategy be noted.

**NOTED**

30. Allocation of Funds under the 2013 Vocational Education and Training Schools Program

This paper presented the allocation of funds to schools under the 2013 Vocational Education and Training in Schools Program.

**RECOMMENDATION**

That the allocation of funds, using the agreed formula, for projects under the 2013 Vocational Education and Training in Schools Program listed in Attachment 1 be noted.

**NOTED**