

# Folio Requirements

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Call: **1300 300 822**

**Folio  
Requirements  
Art & Design Courses - 2007**



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## **Folio Requirements for**

- CS84 Certificate IV in Design (Design for Industry)
  - CS85 Certificate IV in Design (Fashion and Textile Design)
  - CS83 Certificate IV in Design (Furniture Design)
  - CS82 Certificate IV in Design (Graphic Design)
  - CS86 Certificate IV in Design (Jewellery Design)
  - C625 Certificate IV in Visual Arts and Contemporary Arts
  - CS96 Certificate IV in Visual Arts and Contemporary Craft (Art/Craft Practice)
  - C844 Certificate IV in Printing and Graphic Arts (Graphic pre-Press)
  - 7512 Diploma of Interior Decoration
  - 7481 Advanced Diploma of Environmental Art and Design
  - 7511 Advanced Diploma of Interior Design
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This page	how to submit your folio
Page 2	instructions for what is required in your folio
Page 2	how to get your folio back
Page 3	how your folio will be assessed
Page 4	suggestions of items to submit for 'your choice' items

Read this whole document to ensure you understand the requirements of the folio.

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### **Folio submission:**

*Before submitting your folio, please observe the following guidelines*

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- One folio is required if you apply for any of the above qualifications.
- Folio items should be submitted in a strong but lightweight folio, preferably with a zip fastener.
- Clearly **label** each folio item with your application number and also **number (1 – 4)** each folio item. Do not label any part of your folio with your name.
- **Please include** preliminary or developmental drawings, **no more than two pages per item are permitted** and a brief explanation (1 paragraph) of the development process for each item/piece. They must, however, be clearly labelled as attachments to the appropriate item.
- **Do not** use masking tape or knotted string to close your folio – a resealable method should be used to close your folio.
- **Do not** submit items that cannot completely fit within the folio. Partly exposed items might be damaged in transit. No responsibility for damaged items will be taken by TAFEWA Admissions.
- **Do not** submit digital work such as items on floppy disk, CD-Rom, or zip disks. Print images/designs on paper instead. Identify software used.
- **Do not** submit video cassettes. These items will not be accepted.
- **Do not** submit bulky or heavy 3-dimensional items. Submit photographs of such items instead. Indicate size and scale of item and materials used.
- **Do not** submit items larger than specified. Submit photographs of such items instead. Indicate size and scale of item and materials used.
- **Do not** submit fragile, breakable or unstable items. Submit photographs of such items instead.
- **Do not** submit your visual diary in full, extract appropriate material (quality photocopy accepted).

You **must** submit your folio by **4.30 pm Friday 01 December 2006.**

**All folios are to be submitted to:**

**Hand Delivery:** TAFEWA Admissions Centre (Career Development Centre)  
Level 2, 166 Murray Street Mall (above Woolworths), Perth  
Office hours: 8.30 am to 5.00 pm weekdays.  
Telephone: (08) 9224 6560

**Postal Delivery:** TAFEWA Admissions Centre, PO Box 7810, Cloisters Square, Perth WA 6850

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### ***Requirements for folio content:***

**Four (4) pieces of your own art, craft, multimedia or design work.  
Maximum size A2, minimum A3.**

*Digital or Video formats not accepted.*

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### **Required Pieces:**

You must submit the following pieces of work:

- Item 1:* A pencil drawing of either a shoe **or** a phone **or** a chair **or** a perspective drawing (eg. architectural).
- Item 2:* A freehand drawing using pencil or colour pencil or marker pens on a subject of your choice.
- Items 3 & 4:* Submit two (2) pieces of work based on your own choice of subject. Maximum size A2, Minimum A3 (one drawing per sheet). Digital images/designs should be printed on paper. **Digital/video formats will not be accepted.**

### **PLUS**

**Please include** preliminary or developmental drawings, **no more than two pages per item are permitted** and a brief explanation (1 paragraph) of the development process for each item/piece. They must, however, be clearly labelled as attachments to the appropriate item.

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### ***Collecting folios after assessment:***

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Folios **must** be collected from:

WA School of Art Design and Media, Central TAFE, 19 Aberdeen Street, Northbridge on

**Thursday 18 January OR Friday 19 January 2007 only.**

Hours: 9.00 am to 4.00 pm.

**Remember:** When collecting your folio, you must **bring your folio receipt**.

Responsibility cannot be taken for folios **that are not claimed** during the dates specified above and **will be destroyed**.

## Folio assessment:

Your folio will be scored out of 30 points, and will be assessed against the following criteria

Assessment Criteria	Explanatory Notes	Checklist ... have you ...
1. Your understanding of the folio requirements	<i>The assessors will be looking for evidence that the folio has been completed in accordance with the instructions contained in this document.</i>	<input type="checkbox"/> <i>Included four pieces of work</i>
		<input type="checkbox"/> <i>Included preliminary sketches</i>
		<input type="checkbox"/> <i>Briefly described the development process and your use of media (1 paragraph)</i>
2. Your ability to identify and explain how you got your ideas	<i>The assessors are looking for evidence of the process you went through to develop the finished product.</i>	<input type="checkbox"/> <i>Clear goal has been demonstrated</i>
		<input type="checkbox"/> <i>Followed a logical sequence of development</i>
		<input type="checkbox"/> <i>Clearly and briefly explained your ideas (1 paragraph)</i>
3. Your ability to explore a range of media or mediums to be applied to the task.	<i>The assessors will be looking for evidence of your ability to explore a range of techniques and media.</i>	<input type="checkbox"/> <i>Used a range of techniques and media</i>
		<input type="checkbox"/> <i>Made effective use of techniques and media</i>
4. Your presentation of the final products	<i>The assessors will be looking for evidence that the final product is suitable for your choice of study area*</i>	<input type="checkbox"/> <i>Presented the final products cleanly and neatly</i>
		<input type="checkbox"/> <i>Made sure they are suitable for your choice of study area</i>

\*Please keep in mind that your work will be assessed by the TAFEWA Art, Design and Media specialist lecturers.

To assist you in the preparation of the 2 pieces of work the following suggestions have been provided:

QUALIFICATION	SUGGESTIONS
4426 <b>Certificate IV in Visual Art and Craft</b>  C625 <b>Certificate IV in Visual Arts and Contemporary Arts</b>  CS96 <b>Certificate IV in Visual Arts and Contemporary Craft (Art/Craft Practice)</b>  7481 <b>Advanced Diploma of Environmental Art and Design</b>	Works in any medium that demonstrate a personal interest in, and enthusiasm for, the visual arts and crafts.
CS82 <b>Certificate IV in Design (Graphic Design)</b>  C844 <b>Certificate IV in Printing and Graphic Arts (graphic pre-press)</b>	<ul style="list-style-type: none"> <li>◆ A logo or symbol design</li> <li>◆ A typographic design</li> <li>◆ A leaflet or brochure design</li> <li>◆ A book cover or magazine cover design</li> <li>◆ A DVD or CD cover design</li> <li>◆ A magazine advertising design</li> <li>◆ A web page design (screen captures only)</li> <li>◆ A multimedia interface design (screen captures only)</li> <li>◆ A storyboard</li> <li>◆ An illustration</li> </ul>

QUALIFICATION	SUGGESTIONS
CS84 <b>Certificate IV in Design for Industry</b>  CS83 <b>Certificate IV in Furniture Design</b>  C618 <b>Certificate IV in Design</b>  CS86 <b>Certificate IV in Design (Jewellery Design)</b>  7512 <b>Diploma of Interior Decoration</b>  7511 <b>Advanced Diploma of Interior Design</b>	<ul style="list-style-type: none"> <li>◆ Technical drawings</li> <li>◆ Paintings</li> <li>◆ Collages of materials</li> <li>◆ Colour selection or schemes</li> <li>◆ Perspective drawings</li> <li>◆ Sketch perspective drawings</li> <li>◆ Sketch sheets of a design idea.</li> <li>◆ Photographs of 3-D models you have made.</li> <li>◆ Photographs of items you have made. (include size and materials).</li> </ul>